

Pre Month 1	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
Assessment	Induction.		Milestone review.			Milestone review.			Milestone review.	SfL.	Gateway.	SfL.

**Smart Assessor**

**DVLA Application**

**DVSA MOD 1 & 2 Theory Test's**

**5 Day Practical Training Course (incl MOD 3 & 4)**

Employers premises	Classroom	Classroom Training Days	Assignment Day	Classroom Training	Assignment Day	Classroom Training	Assignment Day	Classroom Day	Assignment Day	Classroom Day	Assignment Day	Practical Day
Electronic Enrolment Bksb Assessment Interview	Induction.	1 x Company P&P Health & Well Being. 1 x Theory Training 1 x DTS Theory Training.	<b>DVSA &amp; Police Accident Procedures.</b> British Values. Assignments 1 & 2.	<b>Drivers ID.</b> Analytical Interpretation. Technical & Problem Solving.	<b>Speed Awareness. Highway Code.</b> Assignments 3 & 4.	<b>Drivers Hours &amp; Digital Tachographs.</b>	<b>Customer Service.</b> British Values. Assignments 5 & 6.	<b>SAFED (Theory).</b> Inc: VRU City Restrictions Manoeuvring.	<b>First Aid.</b> Assignments 7 & 8.	<b>Vehicle Checks &amp; Information Management.</b> SfL EPA.	Review Assignments 1 - 8. SfL EPA.	<b>SAFED (Practical).</b>

SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's	SMART T's
<b>DTS Anytime.</b> Company P&P's. 1st Assignment. Functional Skills.	<b>DTS Anytime.</b> 2nd Assignment. Functional Skills.	<b>DTS Anytime. INS57P.</b> 3rd Assignment. Functional Skills.	<b>Highway Code.</b> 4th Assignment. Functional Skills.	<b>DVSA Drivers Hours.</b> 5th Assignment. Functional Skills.	<b>Company Customer Service.</b> 6th Assignment. Functional Skills.	<b>Fuel Champions.</b> 7th Assignment. Functional Skills.	<b>First Aid @ Work.</b> 8th Assignment. Functional Skills.	<b>DVSA Guide to Roadworthiness.</b> Review Assignments 1-8. Functional Skills.	Continue to Review Assignments 1-8. Functional Skills.	<b>Fuel Champions.</b> SfL EPA.	SfL EPA.	
Collect Time sheets & any other paperwork required for duty day.	Lost Property Proc. Acc. Proc. Dress & Code of Conduct.	Copy of D/ Licence, Digi & CPC cards Copy of INS57P Copy of Ins. MoT Certs etc.	Copy of Highway Code.	List ROSPA 10 Tips for Speed Awareness. Copy of VOSA Rules on Drivers Hours.	Research & list 6 different forms of body language and their meaning. Copy of Complaints Proc.	Download FBP - Fuel Saving Tips & Fuel Efficient Truck Drivers Handbook.	Research how to deal with certain First Aid problems (Heart att. Stroke. Asthma. Angina. Diabetic Hypo. Heat stroke)	Copy of Vehicle Check Sheet & Defect Proc.				